

Camphill Milton Keynes Communities

Job Description

Job Title: Full Time Day Services -Garden Support Worker

Reports to: Garden Workshop Supervisor

Purpose: To provide support to the Garden team

Key Responsibilities:

- To work in a safe way ensuring risk assessments and safety guidelines are followed in order to protect yourself and others.
- To operate garden machinery safely; including hedge cutters, strimmers, mowers, tractors and heavy digging.
- Work as a general garden assistant be sympathetic to the training needs of adults with learning disabilities and autism and volunteers, ensuring they abide by the legal requirements and responsibilities as food handlers.
- Work alongside the team to perform duties with other staff members and volunteers, to ensure all aspects of garden work are carried out to a high standard.
- Maintain high standards of cleaning and tidiness in the gardens and buildings.
- Take responsibility for the day to day running of the garden areas in the absence of the manager.
- Provide holiday cover by working additional hours if required.
- Work in other workshops (day opportunities for adults with learning disabilities and autism) settings in extreme weather.
- On occasions support residents in settings outside of Camphill in similar types of activity.
- Complete any other task set by the Garden Supervisor.

Staff Training & Personal Development

- Participate in supervision and staff appraisal.
- Attend staff meetings when required.
- Participate in ongoing in-house and external professional and personal development activities.
- Complete mandatory induction training.

General:

- Build a professional working relationship with residents and colleagues.
- Represent CMKC in a positive and professional manner.
- Adhere to confidentiality procedure.
- Comply with CMKC and social care workers Codes of Practice.
- Comply with CMKC policies and procedures.

- To work in accordance with CMKC mission and vision statement and statement of values.
- The above list of duties is indicative only and not exhaustive. You are expected to carry out all such duties as are reasonably commensurate with the role.